

# HOME CARE & HOSPICE ADMINISTRATOR CERTIFICATE PROGRAMS



*Brought To You By: California Association For Health Services At Home*



**GOLD SPONSOR**



**SUPPORTED BY**



# HOME CARE ADMINISTRATOR CERTIFICATE PROGRAM HCACP™

The goal of the Home Care Administrator Certificate Program HCACP™ is to provide a supportive learning environment for administrators and senior managers. The HCACP™ will strengthen your competencies to position your organization for success and help you integrate the complexities of quality, compliance, financial management, and strategic performance. The HCACP™ is broken down into a three module curriculum. Each participant will receive a comprehensive manual that is a must-have resource for years to come.

## PROGRAM GOALS

- ≈ Identify key health care trends that will influence positioning strategies of your home care organization
- ≈ Integrate data management and analysis methods onto your performance improvement program
- ≈ Implement key financial management strategies to prepare and interpret financial documents and to understand the impact of current changes in health care
- ≈ Learn how to analyze case mix and ways to improve your agencies clinical and financial performance
- ≈ Understand leadership responsibilities in promoting a quality driven organization
- ≈ Integrate corporate compliance issues with clinical, financial and legal integrity of the organization

## WHO SHOULD ATTEND?

The Home Care Administrator Certificate Program HCACP™ is designed for senior administrators, directors, supervisors, CEOs, CFOs, COOs and any other upper level management. It's recommended to have at least one year or more of home care administrative or upper level management experience in a Medicare-certified home health agency.

### CAN'T MAKE IT? Take the Online Course:

[http://www.cahsah.org/educational\\_events/HCACPWeb.asp](http://www.cahsah.org/educational_events/HCACPWeb.asp)

For more information, please visit: [http://www.cahsah.org/educational\\_events/Cert\\_Programs.asp](http://www.cahsah.org/educational_events/Cert_Programs.asp) or contact Richard Starks at [rstarks@cahsah.org](mailto:rstarks@cahsah.org) or (916) 641-5795 ext. 117.

# HOSPICE ADMINISTRATOR CERTIFICATE PROGRAM

The goal of the Hospice Administrator Certificate Program is to provide a supportive learning environment for administrators and senior managers. This program will strengthen your competencies to position your organization for success and help you integrate the complexities of quality, compliance, financial management, and strategic performance. This program is broken down into a three module curriculum. Each participant will receive a comprehensive manual that is a must-have resource for years to come.

## PROGRAM GOALS

- ≈ Identify key health care trends that will influence positioning strategies of your hospice organization
- ≈ Integrate data management and analysis methods into your quality assessments and performance improvement program
- ≈ Implement key financial management strategies to prepare and interpret financial documents and to understand the impact of current changes in health care
- ≈ Understand leadership responsibilities in promoting a quality driven organization
- ≈ Integrate corporate compliance issues with clinical, financial and legal integrity of the organization

## WHO SHOULD ATTEND?

The Hospice Administrator Certificate Program is designed for administrators, directors, supervisors, CEOs, CFOs, COOs and any other upper level management. It's recommended to have at least one year of hospice administrative experience.

For more information, please visit: [http://www.cahsah.org/educational\\_events/Cert\\_Programs.asp](http://www.cahsah.org/educational_events/Cert_Programs.asp) or contact Richard Starks at [rstarks@cahsah.org](mailto:rstarks@cahsah.org) or (916) 641-5795 ext. 117.

## PROGRAM AGENDA

- Day 1** 7:00am – 8:00am Registration/Coffee Danishes  
 8:00am – 4:00pm Program  
 12:00pm – 1:00pm Lunch
- Day 2** 8:00am – 12:00pm Program  
 12:00pm – 1:30pm Lunch and Dessert  
 1:30pm – 4:30pm Program
- Day 3** 8:00am – 4:00pm Program  
 12:00pm – 1:00pm Lunch

## EXPOSITION HOURS

Come see the latest products and services our industry affiliates have to offer. With dedicated one-on-one time, you'll get all your questions answered and more. To exhibit at this event, please visit [http://www.cahsah.org/educational\\_events/2012ACPEXpoHall.asp](http://www.cahsah.org/educational_events/2012ACPEXpoHall.asp)

## CONTINUING EDUCATION

Provider approved by the California Board of Registered Nursing (Provider # CEP2463) and by the California Board of Behavioral Sciences (Provider # PCE588) for up to twenty one (21) contact hours of continuing education. For specific information, please visit the website. You must be present for the entire program to earn continuing education credit. No partial credits can be given.

## DATES AND LOCATION

JULY 17-19, 2012 - LAS VEGAS, NV

CAESARS PALACE HOTEL  
 3570 Las Vegas Boulevard South  
 Las Vegas, NV 89109  
 Phone: (866) 227-5944

For hotel reservations please call (866) 227-5944 and ask for the "CAHSAH" special rate of \$139 Single/Double, plus tax.  
**Reservation deadline is Monday, June 18, 2012.**

## CERTIFICATION EXAM INFORMATION - SEPARATE REGISTRATION

Certification attests that an individual has met industry standards through assessment of their knowledge. CAHSAH offers three different levels of certification for home care and hospice. Getting certified is a two-part process. Candidates must submit a formal application to demonstrate eligibility to sit for the examination, and then successfully pass an examination covering the functions performed in the specified credential. Please note that separate registration is required for the certification examination. For more information or to register for an exam, please visit: [www.nbhhc.org](http://www.nbhhc.org) or contact [certification@nbhhc.org](mailto:certification@nbhhc.org).

## PROGRAM REGISTRATION

**On - Line at:** [http://www.cahsah.org/educational\\_events/Cert\\_Programs.asp](http://www.cahsah.org/educational_events/Cert_Programs.asp) **Fax to:** (916) 641-5881  
**Phone in at:** (916) 641-5795 x 113 **Mail to:** 3780 Rosin Court, Suite 190, Sacramento, CA 95834

<input type="checkbox"/> HOSPICE ADMINISTRATOR <b>July 17-19, 2012</b> Las Vegas, NV	Early Rcvd by 06/18/12	Advanced Rcvd by 07/02/12	On-Site After 07/02/12	Total
<b>MEMBER</b> (CAHSAH or Supporting Orgs)	\$775	\$825	\$875	
<b>NON-MEMBER</b>	\$1,050	\$1,125	\$1,200	

<input type="checkbox"/> HOME CARE ADMINISTRATOR <b>July 17-19, 2012</b> Las Vegas, NV	Early Rcvd by 06/18/12	Advanced Rcvd by 07/02/12	On-Site After 07/02/12	Total
<b>MEMBER</b> (CAHSAH or Supporting Orgs)	\$775	\$825	\$875	
<b>NON-MEMBER</b>	\$1,050	\$1,125	\$1,200	

Save \$25 off each registration when registering 2 or more people from the same agency (available online only)

How did you hear about this program?

- Brochure  
 Web Search (Google, Yahoo, etc.)  
 CAHSAH Website  
 CAHSAH Educational Event  
 Email  
 Fax  
 NAHC Website  
 State Association: \_\_\_\_\_  
 The Corridor Group  
 Referred by colleague  
 Other: \_\_\_\_\_

### Pre-payment is required

Company Name \_\_\_\_\_

Attendee #1 Name & Title \_\_\_\_\_ RN# (if applicable) \_\_\_\_\_

Attendee #1 Email Address (req. for pre-conference materials) \_\_\_\_\_

Attendee #2 Name & Title \_\_\_\_\_ RN# (if applicable) \_\_\_\_\_

Attendee #2 Email Address (req. for pre-conference materials) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

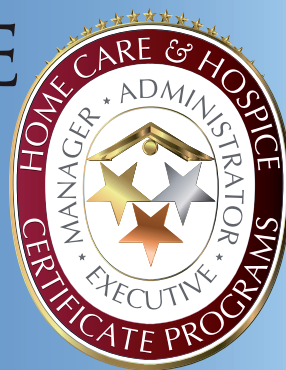
<b>Method of Payment</b>		
<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Check (payable to CAHSAH) <input type="checkbox"/> American Express
Credit Card # _____	CVS # _____	Expiration Date _____
Card Holder Name (print please) _____		
Credit Card Billing Address _____		Zip Code (REQUIRED) _____
Signature _____		

**Cancellations:** A refund less a 20% administrative fee will be issued if written notice of cancellation is received by CAHSAH at least ten business days prior to the event. Cancellation notices must be received in writing. No refunds will be issued and no credit granted for cancellations within ten business days prior to the event or for no-shows. However, substitutions will be allowed. Should CAHSAH and TCG cancel the program, a full refund will be issued.

Send registration by fax to (916) 641-5881 or mail to CAHSAH, 3780 Rosin Court, Suite 190, Sacramento, CA 95834  
 For registration questions, please contact CAHSAH at (916) 641-5795 Ext. 113



# HOME CARE & HOSPICE ADMINISTRATOR CERTIFICATE PROGRAMS



**GOLD SPONSOR**

**SUPPORTED BY**

